

**CONDITIONAL PERMIT  
FOR MOVING BUILDINGS ON COUNTY ROADS**

**APPLICANT: NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

\_\_\_\_\_

**TYPE & SIZE OF BUILDING:** \_\_\_\_\_

\_\_\_\_\_

**PRESENT LOCATION:** \_\_\_\_\_

**TO BE MOVED TO:** \_\_\_\_\_

**DAY & TIME:** \_\_\_\_\_

**MOVER: NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

\_\_\_\_\_

**ROUTE:** \_\_\_\_\_ **CO. RT#** \_\_\_\_\_

\_\_\_\_\_ **CO. RT#** \_\_\_\_\_

\_\_\_\_\_ **CO. RT#** \_\_\_\_\_

\_\_\_\_\_ **CO. RT#** \_\_\_\_\_

**APPLICANT** \_\_\_\_\_ **DATE** \_\_\_\_\_

\_\_\_\_\_ **DATE** \_\_\_\_\_

**PUBLIC WORKS DIRECTOR APPROVAL**

**SUBMISSION REQUIREMENTS OF CONDITIONAL PERMIT  
FOR APPROVAL**

- 1. LOCAL POLICE MUST BE NOTIFIED AND MUST APPROVE FOR TRAFFIC CONTROL PURPOSES. THIS IS NOT VALID WITHOUT LOCAL POLICE APPROVAL. A LETTER OF APPROVAL FROM ALL POLICE JURISDICTIONS WHERE THE STRUCTURE WILL BE MOVED FROM/TO WITHIN GLOUCESTER COUNTY MUST BE SUBMITTED WITH APPLICATION.**
- 2. APPLICANT AGREES TO HOLD THE COUNTY AND ITS AGENTS HARMLESS AGAINST ANY CLAIMS MADE BY ANY PERSON OR ENTITY AS A RESULT OF THIS MOVE. A HOLD HARMLESS AGREEMENT FORM MUST BE SUBMITTED WITH SIGNATURES.**
- 3. CERTIFICATE OF LIABILITY INSURANCE MUST BE SUBMITTED NAMING THE COUNTY AS CERTIFICATE HOLDER. AMOUNT OF INSURANCE MUST NOT BE LESS THAN \$1,000,000.00.**
- 4. APPLICATION FEE FOR STRUCTURE RELOCATION IS \$40.00.**
- 5. PERFORMANCE BOND FOR STRUCTURE RELOCATION IS \$1000.00**

**PERMIT CONDITIONS**

- 1. APPLICANT IS RESPONSIBLE FOR DETOUR SIGNS, FLAGMEN, BARRICADES, ETC. AS DETERMINED BY THE LOCAL POLICE.**
- 2. APPLICANT SHALL BE RESPONSIBLE FOR ANY DAMAGE TO THE COUNTY ROAD, ITS DRAINAGE OR TRAFFIC FACILITIES, CAUSED BY THE MOVE OR MOVING EQUIPMENT AS DETERMINED BY OUR INSPECTOR.**
- 3. THE GLOUCESTER COUNTY HIGHWAY PERMIT DIVISION MUST BE NOTIFIED 24 HOURS IN ADVANCE OF THE MOVE WITH THE TIME THE MOVE WILL COMMECE AT 856-307-6657.**

**APPLICANT SIGNATURE** \_\_\_\_\_

**DATED** \_\_\_\_\_