

Gloucester County Local Citizens  
Transportation Advisory Committee

April 8, 2021 via Zoom

Meeting started at 3:10pm

**Attendance:** Dennis Ledger, Salvatore Barbuto, Dennis Cook, Theresa Ziegler, Christina Velazquez

**Absent:** Robert Dazlich

**Guest:** Lisa Tulley- Southern Regional Program Administrator/ NJ TRANSIT

**Staff:** Lisa Cerny, Director; Kristen Cervantes, Secretary

1. **Roll Call:** roll call was taken with a quorum present meeting started at 3:10pm
2. **Approval of March 11, 2021 minutes-** minutes approved
3. **Discussion items and updates**
  - a. **Operations/2021 priorities-** still assisting with home delivered meals
    - In the month of March 1,476 calls
    - 74 new applications sent out
    - 498 trips were booked
    - Zero denials
    - Year to date 3,359 calls 1,154 trips booked 200 new applications sent out zero denials
    - 117 vaccines trips- all sites- 40 trips not in our system (reason why new application numbers are so high)
    - 1 page mini application was made up for the county call center for residents who need transportation to get to one of the vaccine sites, they were asked to use that application and DTS will follow up with a phone call to place them in our system, electronic based application sent to the call center where they can fill it in then email it back
  - Sheltered workshops bid was processed by NJ TRANSIT we were able to advertise, one vendor submit for both sheltered workshops and veterans we will be accepting the bid for sheltered workshops and reject the bid for veterans because it came in overpriced.

-Update on JARC- grant is due April 9, 2021 we have submitted our application we are renewing what we were going to do this year

- We have had some challenges with SJ Transit Authority (SJTA), getting the Commodore Business Park shuttle up and running due to pandemic, staffing and legal issues about the contract- All now on same page- it went to their board March 17, 2021 we have a governor conditional veto period, which we will be out of on April 9, 2021. A soft opening for Commodore Business Park shuttle April 12, 2021

- Event with press will be at the end of the month to highlight this new component in conjunction with Pureland Shuttle Collaborative

- In the process of preparing for our Coordinated Human Services Transportation meeting on April 14, 2021 at 10am. Zoom info will only be sent out to those who RSVP

- All municipalities are providing services at this time

- Washington Township never stopped providing services under 5310 funding-looking for a memo of understanding from NJ TRANSIT and them to use the vehicles in case of emergency declared by county OEM or state OEM other then what it is supposed to be used for, municipal council is looking for some official documentation to use for emergencies
- Only 1 active vehicle- lease is almost up- Lisa Tulley will follow up

**b. COST/ Statewide issues-** NJ COST did not have a meeting in the month of March

**c. Regional Transit Issues-** bus schedules sent out last month

- We have not had the opportunity to distribute throughout the county we are trying to see what destinations are open before we go. Theresa does now have a list, most are opening back up and we are calling to see if they are accepting anything in the office that's tangible before we deliver them, minimal amount of paper schedules will be sent out

- Pureland shuttle numbers are from February 1,643 total one way trips, internal trips 996, total ridership for the month was 2,643
- Fares started April 5
- Final cycle of funding for PASCAL SITES foundation- started a marketing plan with Cross County Connections social media campaign and billboards, PASCAL SITES is trying to prepare us for sustainability and has made available various professionals to assist with sustainability
- GCL line EIS statement was released Theresa has the 2 large binders if any member is interested in reading them/ they are also online- Question was asked- When does the comment period close? Answer- EIS has been completed no comments will be accepted since it is closed now.
- Cross County Connections has posted on their website how to get to the vaccines throughout their region areas (Gloucester County, Atlantic County and Cumberland County) interactive map
- Could be used for transportation- COVID related RFP opened on April 1 closes on April 20 financial assistance nonprofit requires online submission
- \$500,000 available for admin. costs/case management might be available for County services
- 2022 Casino revenue might stay level, not sure if there will be a decrease based off of 2020 due to online stats
- Sports coming back revenue might go higher
- Next Statewide CAC is April 26 via TEAMS
  1. Old style presentation- no field trips
    - a. Gloucester County will be at the end of the list because we were visited before
- 5310 application for 2020 closed on February 5 they are being scored by staff- hopefully be ready by late summer early fall we will be having a statewide review – inviting in local programs, mini bus support, MPO, and other interested parties in the dividing up of the awards
- Limited # of people for in person
- 5310 procurements- Medium Duty Cutaways 2 pilot vehicles will be ready for inspection at the end of this month and delivered to the sub recipients by the beginning of May.

- After the pilot testing period, we hope to start delivering the other 16 vehicles from June to August.
- Low Floors- finalizing the contract and hope to schedule our pre-production meeting soon. The pilot vehicles will probably be out this summer with the delivery of the rest of the vehicles starting in the fall.
- Minivans- plan on going to the July board meeting for approval. Hope to have the pilots out in the fall with the delivery of the rest of the vehicles starting winter.
- Cutaways- the procurements will be advertised soon, pre-proposal meeting will be at the end of this month, and the proposals due at the end of May. We hope to have everything scored by the end of July and then go to a board meeting in the fall. We hope to have the pilots out in the winter with delivery of the rest of the vehicles starting next spring.
- 5311 CARES money funds extended to December 2021
  1. We have money from 5311 from 2020
  2. We have money from CARES fund
  3. We have money from FY21 executed agreements and reimbursements
  4. Not sure if they will extend 2021 monies
- Vehicle inspections- emergency windows do not open or are requiring a lot of pressure to open them, directions now are to open the windows every day during pre-trip inspection or spray with a silicone based lubricate on to a dry cloth and wipe along the inside or outside track of the window then open and close the window to disburse the lubricant, this should be added to your preventive maintenance plan
- Statewide SCDRTAP is in need of members- 2 spots are open contact Lisa Tulley if interested

**d. Other- none**

4. **Old business-** \$25,000 is going to be used to hire a consultant to assist DTS in ways we can improve/promote our services
  - a. There was newspaper article about a new study in the amount of \$500,000 that will look at services in Camden County in connection with Walter Rand Transportation Center; how can we be a part of that and use the monies.
  - b. June 10, 2021 public hearing via conference call
  - c. No Meeting for May next meeting will be in September 2021

5. **New business- none**
6. **Public Portion -none**
7. **Adjournment-** Dennis Ledger motioned to adjourn Theresa Ziegler seconded adjournment at 4:13pm