

Competitive Process for One-Stop/AJC Operator

In order to comply with one-stop operator competition requirements as outlined in section 121(d) of WIOA (20 CFR 678.600 through 678.635, 34 CFR 361.600 through 361.635, 34 CFR 463.000 through 463.635) the Gloucester County Workforce Development Board (GCWDB) requested the Gloucester County Improvement Authority (GCIA) to act as the procurement entity of the one-stop operator. The request was necessary in order to create a firewall between the County of Gloucester, the Fiscal Agent and current One-Stop Operator and the GCWDB. In addition, the RFP template that GCIA used was not developed by the WDB or Gloucester County staff. The RFP, along with the RFP scoring sheet, was developed by Meyer and Meyer for The Garden State Employment and Training Association (GSETA); thereby creating another firewall.

Furthermore, for the purpose of creating more firewalls, and to ensure a transparent one-stop operator procurement process, GCIA published the RFP, formed an RFP review committee and assigned appropriate GCIA staff to evaluate the RFP along with WDB’s RFP one-stop operator review committee. The RFP Review Team, which includes GCWDB business members along with GCIA’s staff were required to read and sign-off on the “One-Stop Operator Procurement Team Confidentiality and Conflict of Interest Policy and Disclosure Form.” Additionally, the RFP review team scored and made the recommendation of a one-stop operator proposal. One proposal, submitted by the County of Gloucester was received and reviewed.

Time Line:

January 18, 2017	WDB Executive Committee appoints members to the RFP Review Team. Appointed members include Les Vail, Mike Girone, Hunter Kintzing, Jack Fisher and Sam Ferraino. The appointed members represent private sector and union affiliates.
February 27, 2017	GCWDB Chair, Les Vail sends a letter to GCIA requesting the entity to be the procurement agent.
March 16, 2017	GCIA agrees to act as a procurement agent on behalf of the GCWDB.
March 20, 2017	GCIA publishes RFP in Newspaper (SJ Times) and website.
March 27, 2017	GCIA sponsors one stop operator RFP technical assistance conference.
April 20, 2017	Proposals due to GCIA
April 21, 2017	RFP Review – one proposal received from County of Gloucester.
April 24, 2017	Offer and acceptance; publish scores and review process available on WDB web site.
May 3, 2017	GCWDB announces to members and guests at the quarterly conference the outcome of the RFP, which the proposal was awarded to Gloucester County - the one-stop operator entity for the Gloucester County American Job Center.
May 10, 2017	GCIA creates a two-year contract with an option to renew between GCWDB and the one-stop operator entity; County of Gloucester
May 17, 2017	Contract for One-Stop Operator is signed by the WDB and Gloucester County.
June 1, 2017	One-stop operator contract is in place.
July 1, 2017	One-Stop Operator contract for the American Job Center begins.

**RESOLUTION AUTHORIZING AN EXTENSION TO THE AGREEMENT WITH THE
GLOUCESTER COUNTY WORKFORCE DEVELOPMENT BOARD TO SERVE AS
ONE-STOP CAREER CENTER/AMERICAN JOB CENTER OPERATOR**

WHEREAS, the Workforce Innovation and Opportunity Act of 2014 and the state and federal implementing regulations require Local Workforce Development Boards to use a competitive process for the procurement of a One-Stop Operator, and the Gloucester County Workforce Development Board ("GCWDB") recognized that the Gloucester County Improvement Authority ("GCLA") has the personnel and expertise in public contracting and engaged them via shared service agreement to conduct this competitive selection process on their behalf; and

WHEREAS, on March 20, 2017, the GCLA publically advertised for proposals seeking a Gloucester County One-Stop Career Center/American Job Center Operator, OSO/AJCO, for the term July 1, 2017 through June 30, 2019. The proposals were opened on April 20, 2017 with the County of Gloucester ("County") submitting the only proposal and the GCWDB's RFP Review Committee/Task Force recommended accepting the County's proposal and it was formally approved at their May 3, 2017 meeting; and

WHEREAS, on May 17, 2017, the County adopted a resolution authorizing an agreement with the GCWDB and designated Thomas Bianco to serve as the Operator of the Gloucester County One-Stop Career Center/American Job Center on behalf of the County; and

WHEREAS, the specifications publically advertised by the GCLA stated, "Based on performance, the Board has the option to renew the contract for an additional term of 2 years, to June 30, 2021."; and

WHEREAS, on April 17, 2019, the GCWDB approved a motion to extend the contract through June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester, as follows:

1. The County of Gloucester hereby authorizes the extension of the Agreement with the Gloucester County Workforce Development Board for the County of Gloucester to be responsible for the operation of the Gloucester County One-Stop Career Center/American Job Center, through June 20, 2021.
2. Thomas Bianco is designated to continue to serve as the titled Operator on behalf of the County with no additional salary or benefit.

ADOPTED at a regular meeting of the Board of Chosen Freeholders, County of Gloucester and State of New Jersey held on Wednesday, May 15, 2019 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER


ROBERT M. DAMMINGER, DIRECTOR

ATTEST:


LAURIE J. BURNS, CLERK OF THE BOARD